



## POSITION DESCRIPTION

# Board Director and Chair, Audit and Risk Committee

### POSITION TYPE

Volunteer, part-time  
(bi-monthly board and committee meetings)

### REPORT TO

Board Chair

### LOCATION

Flexible

### ROLE DESCRIPTION

ygap is seeking applications to join its Board of Directors and Chair its Audit and Risk Committee. Directors will support the governance of the organisation on a volunteer basis, providing strategic and operational guidance as ygap fulfills its mission.

The role requires attending approximately six board meetings and chairing the Audit and Risk Committee—and associated preparation. While some travel to Melbourne may be required of directors, the majority of meetings will be held virtually.

If you are passionate about advancing equity through entrepreneurship, whilst working with a dynamic, inclusive, global team - this is the role for you.

## ABOUT YGAP

ygap is an international organisation that creates positive change by making entrepreneurship more inclusive. We believe that business can be a force for good, and that entrepreneurship is key to solving the most challenging social and environmental problems facing our world today. But for this to happen, the world's diversity must be represented in creating these solutions and the systems that enable them to succeed.

ygap exists to increase the capacity and agency of entrepreneurs to run successful businesses, and reduce the barriers that inhibit access and inclusion within the entrepreneurial ecosystem.

Since 2008, we have run 57 programs that have supported 589 ventures working to make change in their communities. We have offices led by local teams in Africa, South Asia, the Pacific Islands and Australia.

## OUR RECRUITMENT GUIDING PRINCIPLES

We have three guiding principles by which we approach our hiring process:

- We embrace flexible work arrangements, built on trust and respect.
- We encourage applicants from all cultures, ethnicities and backgrounds.
- ygap is committed to cultivating and preserving a culture of equity, diversity and inclusion across the organisation and all of our operations. We welcome all people to be unapologetically themselves. It is the collective sum of our individual differences, beliefs, experiences, self-expression and talent that enables us to live out our purpose which is to advance global equity through inclusive entrepreneurship. To truly achieve this, we need a community that is representative of the people we serve; the people of the world.

## OUR VALUES

### **We challenge barriers to equality**

Inequality isn't accidental; it exists as a result of systems that support the success of some people over others. We strive to bring down those barriers that exist in the entrepreneurial space, and reimagine a system that is accessible and inclusive for all.

### **We back local change**

Our work is fully informed by the people we seek to serve, with the understanding they are best placed to find solutions to the problems they face. Our work is always led by the knowledge of our expert local teams and the needs of the communities they work with.

### **We collaborate to achieve shared value**

We are outcomes-led and actively seek out partners and funders who share our vision of an equitable and sustainable world, and who trust our team and the quality of our work to find the right solutions.

### **We choose courage over comfort**

We actively champion gender, diversity, inclusion and sustainability in every aspect of what we do - from the internal processes of our team, board and organisational structure, to the external operations of our body of work.

### **We boldly pursue change**

We're a collaborative and cohesive global team who are passionate about our work. We commit to being courageous in challenging what's not working, bold in offering solutions for what might, acknowledging of our own privilege, honest when we get things wrong, and proactive in learning and growing with an open mind.

## RESPONSIBILITIES AND DELIVERABLES

### Key Selection Criteria

ygap is looking for directors with both expertise and lived experience in one or more of the following areas:

#### Essential

- Accounting and financial management
- Audit and risk management

#### Additional

- Diversity, Equity and Inclusion
- Strategic HR management
- Fundraising: grants and institutional donors
- Fundraising: philanthropy, campaigns and/or appeals
- Accelerator and/or entrepreneurial experience
- Entrepreneurship support (increased access to finance including impact investment, improved market access)
- Lived international experience in emerging markets

Completion of the Australian Institute of Company Directors (AICD) Company Directors Course is highly desirable.

### KEY COMPETENCIES

Knowledge of a director's responsibilities – including an understanding of the role as well as the legal, ethical, fiduciary and financial responsibilities;

- Strategic expertise – the ability to review the strategy through constructive questioning and suggestion and contribute to the effective decision making of the board;
- Accounting and finance – the ability to read and comprehend the company's accounts, financial material presented to the board, financial reporting requirements and some understanding of corporate finance;
- Legal – the board's responsibility involves overseeing compliance with numerous laws as well as understanding the individual director's legal duties and

responsibilities;

- Risk Management – experience in managing areas of major risk management to the organisation;
- Managing people and achieving change – experience in current management thinking on employment, branding, engagement, strategic vision and stakeholder communication; experience in executive remuneration and compensation;
- Industry knowledge – experience in similar organisations or industries.

### TIME COMMITMENT AND TRAVEL

Bi-monthly board meetings are held outside of standard business hours. Committee or other meetings may take place during business hours. The majority of engagements are held virtually, however, some meetings or events may require travel to Melbourne.

**Board Directors** are **part-time** volunteers. ygap is open to candidates who are able to attend at least one Board engagement in Melbourne annually. ygap welcomes applicants from a diverse range of backgrounds and experience, including diversity of age, cultural and linguistic background including Aboriginal and Torres Strait Islander peoples, religion, sexuality, ability and life experience.

### APPLICATION PROCESS

Please submit a cover letter addressing "Key Selection Criteria" together with a current CV to **Nima Sedaghat** at **chair@ygap.com.au**. Please include in the subject line of the email "**Board Director - Application**".

Applications will be processed and candidates interviewed as applications are received and we encourage you to apply early.